



*Board of Directors Meeting Minutes
January 28, 2020 at 1:00 p.m.*

Location: Videoconference

Board Members Present: Sam Knudsen, Tom Granucci, Ramsey Khouri, Kevin Rice, Cynthia Lermond, Anna Kafka and Ken Carabello

Board Members Absent: None

Staff Present: Morgan Grabau, Trina Isidro

A. Welcome/Call to Order

A meeting of the FMHAC Board of Directors was called to order by Ken Carabello at 1:02 p.m. on January 28, 2020.

B. Introduction of Members and Guests in Attendance

Trina conducted a roll call of all those in attendance.

C. Approval of Agenda

The agenda was sent to the members via email prior to the meeting. The Board approved the agenda with all in favor, none opposed.

D. Approval of Minutes

The minutes from December 10, 2019 were reviewed by the Board and amended. Sam put forth a motion to approve the minutes as discussed and amended. Tom seconded the motion. All in favor, none opposed.

E. Open Issues

<i>Agenda Item and Discussion</i>	<i>Action/Outcome</i>	<i>Follow-up</i>
<p><u>Board Vacancies</u> Trina stated the following positions will be up for election this year.</p> <ul style="list-style-type: none"> ○ <u>Secretary</u> Cynthia stated she will not be pursuing re-election as Secretary this year. ○ <u>Director of Education</u> Anna declared her intention to run as the incumbent for the position of Director of Education. ○ <u>Director of Conference</u> Tom declared his intention to run as the incumbent for the position of the Director of Conference. 		<p>Trina will develop the ballots for the upcoming election and will announce the elections to the membership.</p> <p>The Board will also consider nominations for the position of Secretary.</p>
<p><u>Annual Conference</u></p> <ul style="list-style-type: none"> ○ <u>Registration Update</u> Morgan reported there are currently 209 registrants. At this time last year, there were 206 registered. ○ <u>Award Nominations</u> Trina and the Board reviewed the nominations for the West and Rossiter Awards as outlined in the agenda. Thompson, MacDonald, and Robinson will be the nominees for the Rossiter. Besse, French, and Raven will be the West Award nominees. ○ <u>Douglas Smith Scholarship</u> Trina reviewed with the Board the flyer and application for the Douglas Smith Scholarship. Minor amendments were made to the flyer and application. ○ <u>CEs-CJER Judicial Continuing Education Update</u> Trina reported that the Association got approval for CJER credits. The Board discussed ways to get the word out that the Association has this approval. ○ <u>Presenter Arrangements</u> Morgan reported Stephanie has been helpful in gathering information from presenters. Tom reported the Planning Committee will review the PowerPoint presentations for content and he will follow-up on any concerns. 		<p>Morgan will send out a survey for the Board to vote on the nominees.</p> <p>Trina will amend the flyer and application as discussed and send out to the membership.</p> <p>Efforts will continue in finalizing and approving all presentations for the conference.</p>
<p><u>Regional Training Update</u></p> <ul style="list-style-type: none"> ○ <u>Franklin Hearings</u> 		

<p>Anna provided an overview of the Franklin Hearing talk in Los Angeles. Morgan reported the presenters were rated 4.9/5 and the venue was rated lower. The attendance was low but it was an engaged audience. The northern session has not yet been scheduled.</p> <p>○ <u>Suicide Prevention – Rescheduled</u></p> <p>Anna reported the Suicide Prevention training in the south was postponed due to low attendance and will be held on April 27, 2020. The northern training isn't yet scheduled.</p>		
<p><u>Old Business</u></p> <p>○ <u>Honorarium Discussion</u></p> <p>Trina provided an overview of the guidance provided by the Association's CPA as outlined in the agenda packet. There was a discussion of how to proceed with respect to Board members being compensated via an Honorarium. The Board agreed we should avoid all conflicts of interest, even the appearance of such; that being the case, no Honorarium will be provided to Board members going forward.</p> <p>However, with respect to Anna's having presented at the Franklin Hearing when the previous presenter dropped out and no other presenters were available, and in light of the Board having recently approved providing Honorariums to presenters, it was determined that providing Anna an Honorarium would not represent a conflict of interest in this particular situation and would fall under of Section 5 of the Association's By-Laws.</p> <p><u>Motion:</u> Ken put forth a motion to adopt a policy that Board members will not be eligible for Honorarium for presenting at FMHAC sponsored trainings or conferences. Sam seconded the motion.</p> <p><u>Motion:</u> Sam put forth a motion, pursuant to Section 5 of the Bylaws, to approve Anna receiving Honorarium for presenting at the Franklin Hearing One-Day Training. Ken seconded the motion.</p> <p>○ <u>Additional Updates</u></p> <p>Trina reported that the Association's Ameriprise account has been updated in Quickbooks and she will be submitting the IRS form 990 today. She also reported she will be submitting the Annual Renewal Registration Report to the Attorney General today.</p>	<p><u>Vote:</u> All in favor, none opposed.</p> <p><u>Vote:</u> Anna abstained from the vote; All in favor, none opposed.</p>	<p>Going forward, Board members will not be provided Honorarium.</p> <p>FMHAC will provide an Honorarium to Anna for her presentation at the Franklin Hearing Training.</p>

D. Next Meeting

Trina will send a doodle poll to schedule the next Board meeting.

E. Adjournment

The meeting was adjourned by Ken Carabello at approximately 2:53 p.m.

Final Version of Minutes submitted by Cynthia Lermond on January 28, 2020.