

## 1. MISSION

1.1 It is the mission of the Membership Committee to actively promote and recruit new members in order to achieve statewide participation, at the same time encouraging member participation in FMHAC committees and activities.

## 2. AUTHORITY

2.1 This is a standing committee of the Board appointed under procedures adopted pursuant to the Bylaws of FMHAC.

## 3. COMPOSITION, SELECTION & TERM

- 3.1 The committee shall consist of at least three, but not more than seven members.
- 3.2 Appointed by the Board President, the Chairperson of this committee shall serve as the liaison between the Conference Planning Committee and the Board of Directors.
- 3.3 Members of the committee are appointed by the Committee Chair or by the Board President.
- 3.4 The term of office is for one year and is aligned with FMHAC's governance year and may be appointed to successive terms.
- 3.5 There are no special eligibility requirements to serve on this committee.

**4. OBJECTIVES** – The membership of FMHAC is the lifeblood of the organization. Membership impacts FMHAC in all areas. Empowering, growing and retaining our members is important for FMHAC because it is the only way the organization will survive and thrive. Empowerment, growth and retention of membership will ensure that FMHAC stays financially strong and relevant to the industry.

- 4.1 To increase members' involvement and knowledge about FMHAC activities and benefits.
- 4.2 To increase the membership count through the retention of existing members and the recruitment of new members.
- 4.3 To create, promote and enhance member benefits and services.
- 4.4 To ensure appropriate benefits and services are being provided to all members.
- 4.5 To develop effective ways to communicate with all members.

## 5. OPERATIONS

- 5.1 The committee will meet as often as the Committee Chair and staff liaison deems necessary to perform the committee's objective through in-person meetings and conference calls.
- 5.2 While voting on a motion that will come before the Board, the basic requirement for adoption by committee members with a quorum is a Majority Vote. A majority is more than half of the votes cast by the committee "voting members".
- 5.2 The committee may establish workgroups on specific areas within the committee to support the work of this committee.
- 5.3 All attempts will be made for meeting notifications to be sent out to committee members by the committee staff liaison at least one week prior to the scheduled meeting time. The notifications will include the agenda and supporting materials necessary to inform members of the content and nature of the meeting.
- 5.4 Meeting minutes will be distributed to the committee members by the committee staff liaison no more than 14 days after the meeting.