

1. Call to Order

The April 1, 2021 Business Meeting of the FMHAC was called to order at 4:49 pm.

2. Introduction of Members and Guests in Attendance

Action: Roll call was taken.

Directors present:

Kevin Rice
Sam Knudsen
Deanna Adams
Ramsey Khouri
Tom Granucci
Melinda DiCiro

Directors absent:

None

Staff present:

Catherina Isidro
Morgan Grabau

Others present: Michael Abacherli, Camden Anderson, Alexis Candelier, Pascale Dellefield, Arlene Dunkelberger, Bertha Figueiras Davidson, Valerie Griffis, Michelle Hayes, Yvonne Jones, Anna Kafka, Jody Kwachak Hall, Rebeca Lemus, Fan Li, Diane Lucas, Maggie Mclain, Heather Monroe, Emily Morton, Selene Mujica, Bobby Ochs, Nicole Paglione, Lyndsay Reese, Sirintip Rhee, Brian Rice, Renee Smith, Deborah Spieth, Dane Turney, Andres Urzua, Melinda Wolbransky, Gabriel Yanez

3. President's Welcome

Action: Welcome remarks and introduction of Board members and staff.

Action: Board members discussed the impact that cancelling the 2020 Annual Conference due to the COVID-19 pandemic had on the 2020 Board of Directors election and restated the following process that was used to appoint new Board members. The three 2020 candidates for the Secretary, Director of Education, and Director of Conference positions ran unopposed, and all votes cast by association membership were in support of Deanna Adams as Secretary, Melinda DeCiro as Director of Education, and Tom Granucci as the incumbent Director of Conference. The Board reviewed association Bylaws and put forth a motion to appoint the candidates to the Board in their respective positions. The Board voted on the motion and the motion carried unanimously.

4. 2021 Board of Directors Election

Action: The 2021 Board of Directors election took place to seat the Vice President and Treasurer positions. The association announced open board positions in February 2021 and emailed ballots to the membership in March 2021. Based on returned ballots, the membership voted to re-elect Sam Knudsen as Vice President and Ramsey Khouri as Treasurer.

5. Conference Planning Committee Chair's Report

Action: Granucci reviewed conference attendance for the association's first virtual Annual Conference. There was a slight drop in attendance compared to the in-person conferences, with roughly 380 people having attended the virtual event. A benefit of the virtual conference is the ability for attendees to access recorded conference sessions for 60 days following the live event.

Action: Members were encouraged to submit papers for the 2022 Annual Conference.

6. Education Committee Chair's Report

Action: DiCiro reviewed the three remote trainings that were previously offered. A forthcoming remote training will focus on compassion fatigue.

7. Treasurer's Report

Action: Khouri reviewed conference revenue brought in during the previous two fiscal years, noting that the association brought in \$26,124.06 more in conference revenue during Fiscal Year 2020 compared to Fiscal Year 2019. This revenue takes into account factors related to the COVID-19 pandemic, including registration cancellations prior to the pandemic shutdowns. Association membership also increased by 15 people during Fiscal Year 2020.

Action: Khouri discussed the association's investment account. In anticipation of revenue loss due to the COVID-19 pandemic, the association postponed making an investment deposit in 2020, and was required to refund roughly \$66,000 in conference registrations. The association had sufficient funds in its business account reserves to handle these refunds, avoiding the need to withdraw funds from the investment account. The association is remaining fiscally strong despite the impacts caused by the COVID-1p pandemic.

8. Executive Director Report

Action: Isidro gave a synopsis of progress made to-date to implement the association's five-year Strategic Plan. The Strategic Plan was adopted by the Board in 2019 and was accompanied by the Strategic Plan Implementation Matrix, which provides a road map for executing tasks and assists in measuring progress. The association is going into the second year of the plan, and current progress and accomplishments include:

- The increased number of one-day trainings offered, and the association will continue to strive to increase the number of trainings available to members.
- The association is now established as a Distance Learning Provider and able to offer on-demand trainings.

- The establishment of three additional standing committees: Education Committee, Membership Committee, and Scholarship Committee.

Action: Members are encouraged to serve on the newly established committees.

9. Adjourn

There being no further business, meeting adjourned at 4:11 pm.