



*Board of Directors Meeting Minutes
February 6, 2019 at 10:00 a.m.*

Location: Videoconference

Board Members Present: Sam Knudsen, Cynthia Lermond, Anna Kafka, and Ken Carabello

Board Members Absent: Carrie Gustafson, Tom Granucci

Staff Present: Morgan Grabau-Dosskey and Catherina Isidro

A. Welcome/Call to Order

A meeting of the FMHAC Board of Directors was called to order by Ken Carabello at 10:31 a.m. on February 6, 2019.

B. Introduction of Members and Guests in Attendance

Catherina conducted a roll call of all those in attendance.

C. Approval of Agenda

The agenda was sent to the members via email prior to the meeting. The Board approved the agenda with all in favor, none opposed.

D. Approval of Minutes

The minutes from January 17, 2019 were reviewed by the Board. Ken put forth a motion to approve the minutes as discussed and amended. Sam seconded the motion. All in favor, none opposed.

E. Open Issues

<i>Agenda Item and Discussion</i>	<i>Action/Outcome</i>	<i>Follow-up</i>
<p><i>Conference Registration</i> Morgan reported 257 people have registered for the conference. All Planning Committee and Board Members are registered.</p>		
<p><i>Presenter Arrangements</i> Morgan reported all presenters' flights are booked, with one being finalized.</p>		
<p><i>Board Member Duties</i> Morgan reported the Board members will not need to be present in Monterrey until Tuesday at 5:00 p.m.</p>		
<p><i>CEUs</i> Catherina reported she is updating our contract with BRN. Catherina discussed a recent email from a member inquiring about whether the legal track qualifies for BBS CEUs. Anna suggested sending a description of the presentations to the member and encouraging them to discuss with BBS whether they meet criteria.</p>		
<p><i>Rossiter and West Awards</i> The Board discussed Jackie Lacey's contribution to the field of Forensic Mental Health. <i>Motion:</i> Ken put forth a motion to award Jackie Lacey with the Rossiter Award. Sam seconded the motion. The Board discussed Bill Brown's contribution to the field of Forensic Mental Health. <i>Motion:</i> Sam put forth a motion a motion to award Bill Brown with the West Award. Ken seconded the motion.</p>	<p>The Board voted on the motions. All in favor, none opposed.</p>	<p>Catherina will proceed with arrangements for the awards. Ken will reach out to the award recipients' offices.</p>

D. Next Meeting

Trina will send a doodle poll to schedule the next meeting around the last week of February and first week of March.

E. Adjournment

The meeting was adjourned by Ken Carabello at 10:59 a.m.

Final Version of Minutes submitted by Cynthia Lermond on February 6, 2019.