



*Board of Directors Meeting Minutes*

*April 8, 2011 at 2:00 p.m.*

---

**Location:** Teleconference

**Members Present:** Dave Meyer, Alison Stanley, Molly Willenbring, Cynthia Lermond, Mark Grabau, Ron Kaufman, Jane Lovelle, Munir Sewani, and Douglas Smith

**Members Absent:** None

**Opening:** A meeting of the FMHAC Board of Directors was called to order at 2:05 p.m. on April 8, 2011 by Mark Grabau.

**A. Approval of Agenda**

The agenda was sent to the members via email prior to the meeting. The board reviewed and approved the agenda for today's meeting.

**B. Approval of Minutes**

No minutes were reviewed or approved.

---

**C. Open Issues**

<i>Agenda Item and Discussion</i>	<i>Action/Outcome</i>	<i>Follow-up</i>
<ul style="list-style-type: none"> <li>○ 2011 Board Retreat Meeting Date</li> </ul> <p>A discussion was held to coordinate the board members' schedules and arrange dates for the retreat.</p>	<p>The dates for the retreat were established as June 13-14, 2011.</p> <p>The planning committee meeting will be earlier and separate from the Board Retreat on May 1, 2011.</p>	
<ul style="list-style-type: none"> <li>○ 2012 Conference Dates</li> </ul> <p>A discussion was held regarding the 2012 conference dates. Molly provided dates of competing conferences.</p> <p>Alison pointed out that dates had been discussed at the meeting on March 25, 2011 and were settled on March 21<sup>st</sup>-23<sup>rd</sup>. She has proceeded in making arrangements for presenters based upon these dates.</p> <p>Dave pointed out competing conferences during that time which affect lawyers attending and presenting at the conference.</p> <p>Mark pointed out reasons for maintaining the current schedule, including agency budgets.</p> <p>Molly clarified that at the meeting on March 25<sup>th</sup>, the dates she was seeking were to inquire with the hotel and not to be set as the conference date. She spoke with the Embassy Suites hotel and March 21<sup>st</sup>-23<sup>rd</sup> is available for the conference. She is awaiting a contract.</p>	<p>Given that a contract is signed with the hotel, the Board will maintain the March 21<sup>st</sup>-23<sup>rd</sup> date for the 2012 Conference.</p>	
<ul style="list-style-type: none"> <li>○</li> </ul>		

<ul style="list-style-type: none"> <li>○ 2012 Conference Meeting Space</li> </ul> <p>Molly put forth the question of how much meeting space to reserve. It is important to have space reserved in case we need it. It would be problematic not to have enough space.</p> <p>Molly discussed feedback from the conference that the space was too small.</p> <p>Ron suggested reserving more space but leaving it flexible so that we could release space not needed if others were interested in reserving the space.</p>	<p>The Board agreed that Molly will reserve a large amount of space and will make adjustments accordingly as we get closer to the conference.</p>	
<ul style="list-style-type: none"> <li>○ Legal Section</li> </ul> <p>Dave discussed the legal section meeting held during the 2011 conference. There were 25 attendees, making it well attended. He explained that there is a significant potential to attract legal professionals and the discussion pointed to interest in creating a legal section. Three judges were interested in this section, which is promising. He doesn't know if we have attracted a new membership because of the legal track. There was certainly interest in having a legal track at the conference. There was also the notion of neutrality discussed, meaning that the section is attractive to all legal types: defense, prosecution, and judges. There was a discussion at the meeting of what the section would do and volunteers were interested in taking on tasks. Overall it went well.</p> <p>Molly reported that she heard positive things as well and is aware of at least one membership related to the legal section.</p>		
<ul style="list-style-type: none"> <li>○</li> <li>○</li> <li>○</li> <li>○</li> </ul>		

<p>○ COMIO</p> <p>Dave reported that COMIO appears to be imploding because the CDCR is abandoning it. He reported that he was informed COMIO is not being staffed at this time. He has the idea to make COMIO private, with FMHAC taking responsibility for it. This would require seed money from CDCR and fund raising to support its functions, but FMHAC would be in charge of running it. A staff member would need to be hired to provide administrative support. COMIO would pay FMHAC to take on this role. Dave has discussed these ideas with others involved with COMIO.</p> <p>Dave recognized the significance of this undertaking and encouraged the Board to consider this matter, particularly with things moving along quickly. He asked the Board if he should include our association in discussions to take on COMIO responsibilities.</p> <p>Munir supported expanding our membership while staying within the realm of forensic and correctional mental health. He supported taking on COMIO and collaborating more with local mental health professionals. He discussed the fiscal benefits of taking on this role. He requested more information before taking on any responsibilities; however, at this time he supported letting others know that we would be interested in looking into this project.</p> <p>Dave discussed the disadvantages, indicating it would be a risk. FMHAC is relatively stable and it would be a risk to go into areas other than what FMHAC is used to doing. He identified the benefits as fundraising to enhance revenue. There are no guarantees.</p> <p>Dave mentioned Kit Wall as a possible fundraiser, among others.</p> <p>Jane discussed the how this project would be in line with the vision of expanding.</p> <p>Molly is looking into what the administrative responsibilities would include. She expressed concerns about the funding and stated that taking on COMIO is less risky than Words to Deeds. She recommended taking them on</p>	<p>The board voted to support Dave in expressing FMHAC's interest in taking on COMIO responsibilities.</p>	<p>This matter will be addressed at the board retreat.</p> <p>Dave will keep the board informed via email of his progress in discussing this possibility with others involved in COMIO and CDCR.</p> <p>Molly will contact Al Lammers regarding the administrative responsibilities involved in this endeavor.</p>
---	--	--

<p>separately, with COMIO being first. All in all, she supported the idea of taking on COMIO.</p> <p>Alison expressed her growing concern that the people taking on this project be open to other board member's input regarding this undertaking. She expressed the notion that it would be risky to operate as semi-independent entities (FMHAC and COMIO). Should that be the path, she will withdraw her support of taking on this project. She encouraged other members to consider this in regard to other areas as well, including the legal section.</p> <p>Munir recommended looking at the structure of the board should we take on COMIO and how it would impact the conference.</p> <p>Dave indicated that the statute defines and dictates how COMIO is structured and run. We would only be responsible for administrative responsibilities.</p> <p>Molly emphasized looking into the role of the board in assuming COMIO.</p> <p>Alison inquired about a conflict of taking on COMIO being a non-profit.</p> <p>Doug asked about Penal Code 6044, the statute for COMIO. He also inquired whether the state is actively seeking a contractor. Responses indicated that it is more an idea at this point than the state seeking a contractor. They have not put out a bid. Doug asked about the state's requirement to put out an RFP. He expressed his concern that without an RFP there is a risk that this could come back to bite FMHAC. Dave acknowledged that this is a legitimate concern. Doug encouraged the Board to move forward cautiously by being fully informed and completing due-diligence.</p>		
--	--	--

<ul style="list-style-type: none"> <li>○ Words to Deeds</li> </ul> <p>Related to the COMIO discussion above, Dave has the idea that COMIO could run the Words to Deeds conference. This could then also be under the FMHAC umbrella.</p>		<p>This matter will be addressed at the board retreat.</p>
<ul style="list-style-type: none"> <li>○ Realignment II</li> </ul> <p>Dave discussed how we have exhausted our efforts in seeking support from the state. He supported the opportunity to work more closely with local mental health directors and NGO providers.</p>		<p>This matter will be addressed at the board retreat.</p>

**D. Next Meeting**

The next meeting is scheduled as the Board Retreat on June 13, 2011.  
Location to be determined.

**E. Adjournment**

The meeting was adjourned by Munir Sewani at 3:26 p.m.

*Minutes submitted by Cynthia Lermond on June 4, 2011.*