



Board of Directors Meeting Minutes

January 18, 2013 at 3:00 p.m.

Location: Teleconference

Members Present: Molly Willenbring, Cynthia Lermond, Jane Lovelle, Munir Sewani, Dave Meyer, and Kelly Ross

Members Absent: Douglas Smith

Opening: A meeting of the FMHAC Board of Directors was called to order at 3:03 p.m. on January 18, 2013 by Munir Sewani.

A. Approval of Agenda

The agenda was sent to the members via email prior to the meeting. The board reviewed and approved the agenda for today's meeting.

B. Approval of Minutes

The board reviewed and approved the minutes for the Board of Directors Meeting dated November 30, 2012.

C. Open Issues

<i>Agenda Item and Discussion</i>	<i>Action/Outcome</i>	<i>Follow-up</i>
<p><i>Introductions</i> Munir facilitated introductions between the new Director of Education, Kelly Ross, and the Board members.</p>		
<p><i>Conference Update</i></p> <ul style="list-style-type: none"> ○ Molly informed the Board that registration is going well at this point. Despite some minor setbacks such as Grisso sending someone else in his place, things are proceeding along well. ○ There will be a meeting between the Board and the Hyatt on the Monday before the conference. ○ There was a discussion about the possibility of offering attendees a Group Rate. Molly provided a history of offering a Group Rate, the pros and cons. ○ The option of offering attendees a one-day pass to the conference was also discussed. Molly has offered this to people who contact her to request this. It is done informally and with discretion. It is not part of the standard attendance options due to the administrative challenges it presents. ○ The Rossiter and West Awards still need to be determined. Millie Swafford has been nominated for the West Award. There are no nominations for the Rossiter Award. ○ Munir indicated that Dave will be stepping down from the Vice President position. He also informed the Board that Douglas will be stepping down from the position of Treasurer. Possible nominations for these positions were discussed. ○ Molly and Jane will be meeting on Tuesday to review scholarship and poster applications. They didn't receive as many scholarship applications but did receive a number of poster applications. ○ Jane encouraged the Board to reach out to professionals in the juvenile forensics field regarding the conference. 	<p>The option of providing a Group Rate will be tabled for the Board Retreat.</p>	<p>Molly will send out an email reminding members that the new venue is the Hyatt, not the Embassy Suites.</p> <p>Molly will follow-up with the Hyatt to ensure that the renovations are completed before the conference.</p> <p>Molly will arrange the meeting with the Hyatt for 2:00 p.m. on Monday, March 11, 2013.</p> <p>Molly will provide a list of previous award winners.</p> <p>There will be continued discussion of possible nominations in preparation for the</p>

		conference election. Molly and Jane will select and announce the scholarship and poster winners.
<p><i>One Day Training Update/Next One Day Training Topic</i></p> <ul style="list-style-type: none"> ○ Molly reported that registration is going well, presently at 85. There are more registrants than needed to break even. Further, our expenses might be lower than anticipated. There are also a number of people from Northern California who have expressed an interest in having the training take place up north. ○ The discussion of the next one-day training topic was not discussed due to time constraints. 		Topics for the next one-day training will be discussed at the next Board meeting.
<p><i>COMIO Update</i></p> <ul style="list-style-type: none"> ○ Munir and Molly explained that we have a new draft of the contract with COMIO (draft provided to the Board for review). It was noted that it has few changes since the last draft. ○ Given the challenges and setbacks observed in this collaboration over the past year, there was a discussion among the Board of how and whether to move forward with COMIO in this agreement. 		It was agreed to continue to move forward with the collaboration, with awareness of the challenges inherent in working with COMIO.
<p><i>Words to Deeds Update</i></p> <p>Molly reported that plans are moving along well in planning Words to Deeds. They are currently working on getting the award winners and well-known names in attendance. The gathering/reception will focus on planning the curriculum in the fall.</p>		Molly will send out to the Board a list of names of the award winners.

D. Next Meeting

The next meeting is scheduled as a teleconference on February 22, 2013 at 3:00 p.m.

E. Adjournment

The meeting was adjourned by Munir Sewani at 4:10 p.m.

Minutes submitted by Cynthia Lermond on January 18, 2013.