



*Board of Directors Meeting Minutes*

*January 20, 2011 at 3:00 p.m.*

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**Location:** Teleconference

**Members Present:** Dave Meyer, Alison Stanley, Molly Willenbring, Cynthia Lermond, Mark Grabau, Ron Kaufman

**Members Absent:** Jane Lovelle

**Opening:** A meeting of the FMHAC Board of Directors was called to order at 3:08 p.m. on January 20, 2011 by Mark Grabau.

**A. Approval of Agenda**

The agenda was sent to the members via email prior to the meeting. The board reviewed and approved the agenda for today's meeting.

**B. Approval of Minutes**

The board reviewed and approved the minutes for the Board of Directors Meeting dated October 4, 2010.

### C. Open Issues

<i>Agenda Item and Discussion</i>	<i>Action/Outcome</i>	<i>Follow-up</i>
<p>○ <u>Conference Report</u></p> <p><i>Registration Status</i></p> <ul style="list-style-type: none"> <li>● Molly reported that we currently have 47 registrants. We are on track with registration numbers when compared to previous years.</li> <li>● Mark reported that he has received positive feedback regarding the conference and is hopeful the intention is there for a number of people to attend.</li> <li>● Molly reported that she has gotten interest from a variety of organizations seeking a discount. She has reviewed the registration options with those organizations.</li> <li>● Molly reported that she has allowed a small number individuals to register for just one day at a premium rate.</li> </ul> <p><i>Promotion</i></p> <ul style="list-style-type: none"> <li>● Molly encouraged the board members to spread the conference announcement to colleagues and asked that members provide her with any ideas of additional places to for her to promote the conference.</li> <li>● Dave suggested that the conference be promoted to lawyers at the Public Defenders Assoc, State Bar Criminal Justice Association and various other legal associations. He agreed to help develop these contacts.</li> <li>● Alison inquired about promoting the conference through CSOMB. Deirdre D’Orazio is the contact person there.</li> </ul>		<p>Dave will help with promoting to legal organizations. Molly will contact him regarding this matter.</p> <p>Molly will contact Deirdre D’Orazio about promoting the conference.</p>

<ul style="list-style-type: none"> <li>• Molly reported that she sent out the announcement to Karen Moen of The Office of the Courts for distribution to those connected professionals.</li> <li>• Mark suggested promoting the NSH Visiting Scholars Conference at our conference.</li> </ul> <p><i>CEU Status</i></p> <ul style="list-style-type: none"> <li>• Molly reported that the Psychologist CEU application is in, but not yet reviewed. She explained that we might not get approval prior to the conference, but this is not atypical and she anticipates that we will get approval.</li> <li>• Molly reported that Standard Training in Corrections no longer allows applications for pre-certification. Attendees will need to submit their documents for CEU's after the conference.</li> <li>• Molly reported that she and Dave are working on getting approval of the attorneys' CEU's through MCLE.</li> <li>• Molly reported that she is trying to promote the conference to parole officers and discussed the difficulties in promoting the conference to parole officers and law enforcement. She also explained that no attendees applied for POST credits last year. Certification difficulties have arisen this year as we no longer have Troy Boser submitting our POST application, which must be submitted through a police organization.</li> </ul> <p><i>Other Conference Information</i></p> <ul style="list-style-type: none"> <li>• Alison reported that the planning committee is planning on meeting next Tuesday, January 25, 2011, to discuss the demographic form discussed during our last teleconference.</li> </ul>		<p>Molly will follow-up with Joel Fay, Troy Boser, and Southbay Regional Training Consortium for assistance in submitting the POST application.</p>
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<ul style="list-style-type: none"> <li>Alison reported that the presentation by Dr. Alvarez and Mr. Metz is being replaced by a presentation by Jim Telander and Mike Brady titled, "Making changes in Mental Health: The impact of the courts on mental health services."</li> </ul>		
<ul style="list-style-type: none"> <li><u>Financial Report</u> <ul style="list-style-type: none"> <li>Ron reported that we currently are over-budget.</li> <li>Molly projected that we are in-line with previous years regarding income and expenses.</li> <li>Molly reported that the new grant applications she submitted have not yielded funding. She also reported that she did not get support from Janssen Pharmaceuticals.</li> <li>Molly encouraged members who know colleagues at pharmaceutical companies to encourage those colleagues to have their companies become corporate members.</li> <li>Molly reported that she has not yet heard from Eli Lilly, Co. regarding their financial support and asked if anyone had contacts at Eli Lilly, Co.</li> <li>Alison suggested the promotion of lifetime memberships. There was a discussion surrounding offering lifetime memberships and whether it would benefit the organization financially in the long run.</li> </ul> </li> </ul>		<p>Mark will follow-up with Eli Lilly, Co.</p> <p>The matter of lifetime memberships will be reviewed again at the board retreat following the conference.</p>
<ul style="list-style-type: none"> <li><u>Public Policy Committee Update</u> <ul style="list-style-type: none"> <li>Dave reported that the Amicus brief was filed in Schwarzenegger v. Plata. He was pleased with the brief as it covered all points of interest the board discussed, save practitioner safety (focus was on inmates/patients). The arguments were made in court in November</li> </ul> </li> </ul>		

<p>2010. He anticipates an opinion in April 2011.</p> <ul style="list-style-type: none"> <li>• Dave suggested sharing an update regarding the brief in a newsletter and at the conference. After some discussion, it was also agreed that copies of the brief will be shared at the conference at a table.</li> <li>• Dave reported that Nick Burgeson (former President of FMHAC) has asked to join the public policy committee.</li> <li>• Dave discussed the pros and cons of the Public Policy Committee taking a position regarding Prop. 63 funding and the state budget.</li> <li>• Dave discussed the case of <i>People v. Christiana</i>. The case shifts prescription responsibility from the hospital clinician to the court evaluator/alienist. The court ruled that such information needs to be before the trial judge before making a ruling in these cases. Dave discussed the problems that such ruling presents and the deadlines involved in this case becoming law.</li> </ul>	<p>There were no objections to Nick Burgeson's joining the Public Policy Committee.</p>	<p>Dave will write up information regarding the brief for the website.</p> <p>Molly will arrange for copies of the brief to be available at the conference.</p> <p>Dave will forward a copy of the case to Mark who will forward it to DMH legal.</p>
<ul style="list-style-type: none"> <li>○ <u>Awards</u></li> <li>• Molly discussed the West and Rossiter Awards. She does not currently have formal nominations.</li> <li>• Mark verbally nominated Dr. Rick DaBell who was involved in creating the CONREP SVP program and was Clinical Director of Gateways CONREP.</li> <li>• Alison expressed concerns regarding some members' perceptions that recipients of the awards are typically "insiders" or that the recipient choice is politically based, thereby making the awards seemingly less valued. She suggested making efforts to procur more nominations for the awards, such as a separate email soliciting nominations and outlining the nomination procedure.</li> </ul>		<p>Alison will draft an email that will include description of the awards, the nomination procedures, and the presentation ceremony. The board will review the email and Molly will send it to the members.</p>

<ul style="list-style-type: none"> <li>• Molly presented concerns that nominations are not typically forthcoming, making the nomination process often contained within the board by default.</li> <li>• Dave stated that he believes past recipients have been quite deserving of the awards based upon their contributions. He verbally nominated Steve Mayberg for the Rossiter Award.</li> </ul>		
<ul style="list-style-type: none"> <li>○ <u>Board Positions</u> <ul style="list-style-type: none"> <li>• Molly reported that the President Elect, Vice President, and Treasurer positions are up for election this year.</li> <li>• Molly reviewed the procedure for submission of letters of interest for board positions.</li> <li>• Molly reported that Dr. Munir Sewani has submitted an informal notice of interest in the Vice President position.</li> <li>• Molly reported that Doug Smith has submitted a formal letter of interest for the Treasurer position.</li> <li>• Ron stated that he has submitted a letter of interest for the President-Elect position.</li> <li>• Mark suggested that the email to be sent out regarding the award nomination also include a notice of the board positions open for election.</li> </ul> </li> </ul>		<p>Cynthia will generate ballots for the election.</p> <p>The email announcement regarding award nominations will also include an announcement regarding open board positions.</p>
<ul style="list-style-type: none"> <li>○ <u>Other Issues</u> <p><i>Student Chapters</i></p> <ul style="list-style-type: none"> <li>• Molly reported on the student chapters. She has been collaborating with faculty regarding getting student chapters established over the summer so as to be prepared for the fall of 2011 semester. She and</li> </ul> </li> </ul>		<p>Molly and Jane will continue to collaborate with faculty regarding</p>

<p>Jane will be meeting with faculty at local schools in the coming months. Ron suggested the Molly and Jane bring applications and materials for the conference to their February meetings with faculty.</p> <ul style="list-style-type: none"> <li>• Alison inquired about Alliant University being an exhibitor at the conference.</li> <li>• Molly reported that Jane asked the board to think of students who should apply for the scholarships.</li> </ul> <p><i>Website with COMIO</i></p> <ul style="list-style-type: none"> <li>• Molly reported that Charlie Walters approached her with the idea of creating a website that would be a collaboration between FMHAC and COMIO. The purpose of the website would be for donations. FMHAC would own the site and the donations would go toward scholarships. There would be overhead fees for the site, but Charlie has a web developer who will create the site for free and a host who will host it for free. COMIO would collaborate with ideas for the site. It would provide for some income, scholarships, social media presence and collaboration. But it would involve ongoing maintenance by Molly.</li> <li>• There was a discussion of the pros/cons of maintaining such a site.</li> <li>• Molly stated that she would be willing to do preliminary work with Charlie to learn more about what it would involve to maintain the site and the benefits of doing so.</li> </ul> <p><i>Palo Alto University</i></p> <ul style="list-style-type: none"> <li>• Molly reported that we are co-sponsoring with Palo Alto University the event in mid-April with Dr. Hare. There was a discussion about the pros/cons of promoting the event before the FMHAC conference because Dr. Hare's speaking at both venues could reduce the number of attendees at the FMHAC conference.</li> </ul>		<p>student chapters.</p> <p>Molly will follow up with Alliant University regarding their being an exhibitor at the conference.</p> <p>Molly will follow-up with Charlie Walters to learn more about the time commitment and benefits of the site and will update the board regarding her findings.</p> <p>Molly will follow-up with Chris Weaver at Palo Alto University regarding promotion and member discount. She will also discuss Palo Alto buying a table at our conference or promoting our conference</p>
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<ul style="list-style-type: none"> <li>• Ron suggested we promote the event at our conference but not before. He suggested looking into our members receiving a discount for attending the Palo Alto University event.</li> </ul> <p><i>CONREP 25<sup>th</sup> Anniversary</i></p> <ul style="list-style-type: none"> <li>• Molly asked Mark about commemorating the 25<sup>th</sup> Anniversary of CONREP. He stated he will mention it during his speech to the members, but will focus on it with CONREP staff at the pre-conference. Molly suggested focusing on the role of the FMHAC conference in the origins of CONREP and doing a poster of the history of CONREP.</li> </ul>		<p>at their school.</p> <p>Mark will follow up with Grant Ute regarding the possibility of his creating a poster of the history of CONREP for the conference.</p>
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**D. Next Meeting**

The next meeting is scheduled as a teleconference on February 11, 2011 at 12:00 p.m.

**E. Adjournment**

The meeting was adjourned by Mark Grabau at 4:42 p.m.

*Minutes submitted by Cynthia Lermond on January 31, 2011.*