



Board of Directors Meeting Minutes

January 6, 2012 at 2:00 p.m.

Location: Teleconference

Members Present: Molly Willenbring, Cynthia Lermond, Mark Grabau, Jane Lovelle, Munir Sewani, Douglas Smith, and Dave Meyer

Planning Committee Members Present: Pat Butler, Jim Rokop

Members Absent: None

Planning Committee Members Absent: Erin Alexander and Anthony Cozzalino

Opening: A meeting of the FMHAC Board of Directors was called to order at 2:11 p.m. on January 6, 2012 by Mark Grabau.

A. Approval of Agenda

The agenda was sent to the members via email prior to the meeting. The board reviewed and approved the agenda for today's meeting.

B. Approval of Minutes

The board reviewed and approved the minutes for the Board of Directors Meeting dated December 2, 2011.

C. Open Issues

<i>Agenda Item and Discussion</i>	<i>Action/Outcome</i>	<i>Follow-up</i>
<p><i>Collaboration with Conference Planning Committee</i></p> <ul style="list-style-type: none"> ○ Mark welcomed the members of the Planning Committee to the meeting. He explained that misinformation had been given to presenters regarding the status of continuing education credits, reimbursement for travel and lodging, discrepant presenter rates, and the fiscal viability of the Association. He explained that the Association has contacted all presenters to make sure there are no misunderstandings. He also discussed the letter to presenters, copies of which the members of the planning committee will receive. He wanted the Planning Committee members to hear about this matter directly from the Board so as to clear up any confusion. Mark reassured the Planning Committee members that the Association is strong and that he anticipates a great conference, due in large part to the efforts of the Planning Committee. ○ Molly explained her efforts to reach out to the scheduled presenters to clarify misinformation and confirm their participation in the conference. ○ Mark explained that recent events have lead the Board to re-examine how the Planning Committee is operating in conjunction with the Board. He asked for feedback on this matter from the Planning Committee members. Jane explained that there had been less collaboration and discussion in recent years, with members operating independently. Jane expressed an interest in going back to a collaborative approach of sharing information among the Planning Committee members as well as with the Board. ○ Dave encouraged Planning Committee members to feel as though they have direct access to the Board and that they can ask any and all 		

<p>questions regarding the matter. Members of the Planning Committee asked questions and were provided with additional information regarding the events that lead to the misinformation being disseminated as well as the follow-up efforts by the Board.</p> <ul style="list-style-type: none"> ○ Doug assured the Planning Committee members of the Associations' fiscal viability. He added that all presenters will be paid and it is going to be a strong educational opportunity for all those attending. Doug also indicated that he will be reaching out to members who haven't attended the conference of late and will encourage them to attend this year. ○ Planning Committee members expressed their appreciation of being informed about the situation and supported the idea of more collaboration within the Planning Committee as well as with the Board. 		
<p><i>2012 Conference Announcement</i></p> <ul style="list-style-type: none"> ○ Molly would like to send out the 2012 conference announcement as soon as possible. She is waiting to hear back from Anthony Cozzalino regarding the title of his presentation. She also needs to confirm that he can present on Friday. There are a couple of other small details to clarify. 		<p>Molly will send out the announcement as soon as possible.</p>
<p><i>Letters from the Board to Presenters</i></p> <ul style="list-style-type: none"> ○ The Board reviewed the letter to presenters and suggested minor changes. 		<p>Molly will send out to the letter to the presenters and members of the Planning Committee.</p>
<p><i>Assistance with CME Approval</i></p> <ul style="list-style-type: none"> ○ Munir reported that he has initiated efforts to contact a staff member at Patton State Hospital who coordinates the CME approvals for PSH. He will ask for her assistance with this process. 		<p>Munir will follow up with Molly regarding this possible contact.</p>
<p><i>Update on Executive Director Evaluation Process</i></p> <ul style="list-style-type: none"> ○ There was no new information presented on this matter. 		

<p><i>COMIO Update</i></p> <ul style="list-style-type: none"> ○ Dave is reviewing the legal response from COMIO. He indicated that overall it looks good. He will forward it to outside legal counsel so that FMHAC can be assured that the agreement is in FMHAC's best interest. The matter will be discussed at the next COMIO meeting and the legal response will also be reviewed by additional members of COMIO. 		<p>Dave will forward the legal response to outside legal counsel. He will also provide Molly with legal counsel's contact information so that she can send a thank you.</p>
<p><i>Other Matters</i></p> <ul style="list-style-type: none"> ○ Cynthia informed the Board that the newsletter is being finalized and should be ready for distribution this month. ○ Jane encouraged the Board to reach out to students to apply for scholarships. 		

D. Next Meeting

The next meeting is scheduled as a teleconference on February 3, 2012 at 2:00 p.m.

E. Adjournment

The meeting was adjourned by Mark Grabau at 3:01 p.m.

Minutes submitted by Cynthia Lermond on February 2, 2011.