



Board of Directors Meeting Minutes

November 9, 2011 at 3:30 p.m.

Location: Teleconference

Members Present: Alison Stanley, Molly Willenbring, Cynthia Lermond, Mark Grabau, Jane Lovelle, Munir Sewani, Douglas Smith, and Dave Meyer

Members Absent: None

Opening: A meeting of the FMHAC Board of Directors was called to order by Mark Grabau at 3:36 p.m. on November 9, 2011.

A. Approval of Agenda

The agenda was sent to the members via email prior to the meeting. The board reviewed and approved the agenda for today's meeting.

B. Approval of Minutes

The board reviewed and approved the minutes for the Board of Directors Meeting dated October 28, 2011.

C. Open Issues

<i>Agenda Item and Discussion</i>	<i>Action/Outcome</i>	<i>Follow-up</i>
<p><i>Marketing Dr. Kellerman/Follow-up on Advertising Costs</i></p> <ul style="list-style-type: none"> ○ Alison reported that she contacted the Ventura Psychological Association and they are happy to help out with marketing the 2012 conference. ○ Marketing Dr. Kellerman was not addressed at this meeting based upon the outcome of the motion noted under “Conference Budget for Presenters”. 		
<p><i>2012 Conference Budget for Presenters</i></p> <ul style="list-style-type: none"> ○ Alison reported that she has been in contact with Pamela Harmell, a professor at Pepperdine University who is willing to present a four-hour law and ethics training at the conference for \$500 plus travel expense. ○ There was a discussion about the 6-hour law and ethics requirements for LCSW’s and LMFT’s and how to provide the additional two hours during the conference. ○ Mark facilitated a review of the budget and projected costs for presenters. Molly reported that she currently estimates the presenter costs to be \$31.5K. ○ Mark expressed his reservations about being over budget in this cost center. There was a discussion of how to stay within budget while maintaining the integrity of the training offered. ○ <u>Motion:</u> Mark put forth the motion not to proceed with Dr. Kellerman as the keynote speaker and to begin seeking alternative keynote speakers so as to get the presenter costs in line with the budget. 	<p>The board voted to approve the motion.</p>	<p>Dave will look into ways to incorporate the law and ethics material required for licensure renewal in the legal track presentations.</p> <p>Alison will be contacting Dr. Kellerman to cancel his presentation and thank him for his consideration of the offer.</p> <p>The Planning Committee and the Board will begin exploring alternative keynote speakers.</p> <p>Molly will send a proposed conference announcement to the Board for review.</p>

<p><i>Community Enterprise Software</i></p> <ul style="list-style-type: none"> ○ No information was presented on this matter. 		<p>This matter will be addressed at the next meeting.</p>
<p><i>Update on Executive Director Evaluation Process</i></p> <ul style="list-style-type: none"> ○ Mark had Molly email the Board suggested guidelines for the ED evaluation process. Some members did not receive the email. The members were not prepared to discuss this matter at this time. ○ Molly suggested she generate a proposal of evaluation process and review items. 		<p>Molly will re-send the guidelines and her proposal to the Board for review and comments.</p>
<p><i>COMIO Update</i></p> <ul style="list-style-type: none"> ○ No information was presented on this matter. 		<p>This matter will be addressed at the next meeting.</p>

D. Next Meeting

The next meeting is scheduled as a teleconference on November 18, 2011 at 3:00 p.m.

E. Adjournment

The meeting was adjourned by Mark Grabau at 4:42 p.m.

Minutes submitted by Cynthia Lermond on November 16, 2011.