

FMHAC

Conference Call Meeting Minutes

November 19, 2009

Opening:

The regular meeting of the FMHAC was called to order at 1:30 on Thursday, November 19, 2009 via conference call by Molly Willenbring.

Present:

Ken Carabello, Mark Grabau, Molly Willenbring, David Polak, Munir Sewani, Ron Kaufman, Jennifer Rossi

A. Approval of Agenda

The agenda was unanimously approved as distributed.

B. Approval of Minutes

The minutes of the previous meeting were unanimously approved as distributed.

C. Open Issues

Conference Report

- Update presentations: Most slots are firm with the exception of one presenter and the idea for a replacement is Craig LaRue (post-doc chair at Patton State Hospital). Munir to attempt to confirm with this last presenter one way or the other ASAP. Still need paperwork from Dave M. for his presentation (Molly will do this). Paperwork from Behnke still needed but Munir has confirmed with him that it will be in next week.
- Conference Schedule (changes/approval): Molly spoke to the hotel regarding the idea of two concurrent presentations on Wednesday afternoon and confirmed this is possible (Behnke and the judge's panel – Chief Justice Task Force). Board agrees to do these dual presentations.
- Marketing: Molly to call various bar associations to inform directors; increase directed marketing to evaluators.
- Photos Update: Peter has agreed and the contract is the same as last year.
- Webcast: Media Person from CDCR, in conjunction with COMIO, wants to webcast the Keynote presentation and Best Practices Awards. The presenter would first need to agree and we need to clarify if this would be done 'live' or if

they want to film it and post it at a later date. Molly to inquire about availability to film other presentations as well.

- Student Project: Student is making a map of FMH agencies and services in the Bay Area.

Public Policy Committee Update (Vice President):

- Dave has a final list of committee members

Financial Reports

- Budget Update: Cash balance is just over 26K and we are hoping this will get us to January so that we don't have to take any money out of the asset account. So far, the projected budget is on track. Honoraria and expense budget for presenters was reviewed (budget is currently at 8000 for honoraria, 1200 for lodging/food, 2200 travel)
- Asset Update: Have not yet received this quarter's asset account update

Student Chapters Update

- Ron Kaufman updated the board. Reached out to Alliant (LA campus) and Pepperdine. Munir to look into Laverne and Argosy, Ken to contact CSU LA forensic social work.

2009 Fall Newsletter

- Plan to send it out next week

Board Nominations

- Open positions: director of conference (Alison Stanley), director of education (Jane Lovelle), secretary (Susan McEnany in So. Cal.)

Award Nominations-possibilities

- West: Jo Robinson, Dan Sussman (Ken will ask Gil to write a nomination letter)
- Rossiter: Jo Robinson, Judge Manley

D. New Business

In person meeting to be determined

December to-do list

- CEU applications, grants applications, and announcements to be sent after Christmas
- Conference call in January to vote on award letters

E. Agenda for Next Meeting

List the items to be discussed at the next meeting.

F. Adjournment:

Meeting was adjourned at 3:00 PM by Molly Willenbring. The next general meeting will be at 1:30 PM on Thursday, January 7, 2010 via Conference call.

Minutes submitted by: Jennifer Rossi