

**Location:** Newport Beach Marriott in Newport Beach, CA

**Members Present:** Mark Grabau, Dave Meyer, Alison Stanley (June 13, 2011), Molly Willenbring, Cynthia Lermond, Jane Lovelle, Munir Sewani, and Doug Smith

**Members Absent:** Ron Kaufman; Alison Stanley (June 14, 2011)

**Opening:** The annual retreat of the FMHAC Board of Directors was called to order at 10:18 a.m. on June 13, 2011 by Mark Grabau.

**A. Approval of Agenda**

The agenda was sent to the members via email prior to the meeting. The Board reviewed and approved the agenda for today's meeting.

**B. Approval of Minutes**

The Board reviewed and approved the minutes for the Board of Directors Meetings dated February 11, 2011, March 24 and 25, 2011, and April 8, 2011.

**C. Open Issues**

<i>Agenda Item and Discussion</i>	<i>Action/Outcome</i>	<i>Follow-up</i>
<p><u>Annual Financial Review Fiscal Year 2010-2011</u></p> <ul style="list-style-type: none"> <li>○ The Board conducted a review of the 2010-2011 expenses and income.</li> <li>○ The current Bank of America Checking Account Balance is: \$14,826.42</li> <li>○ The current ING Savings Account Balance is: \$65,705.86</li> <li>○ The current Ameriprise Mutual Funds Balance is: \$237,439.71</li> </ul>	<p>See attached sheet.</p>	
<p><u>Budget Planning Fiscal Year 2011-2012</u></p> <ul style="list-style-type: none"> <li>○ In preparation for budget planning, there was a discussion of the 2011 conference so as to guide where to place emphasis in the budget. (See 2012 Conference Planning section below.)</li> <li>○ The board planned the budget for the fiscal year 2011-2012.</li> <li>○ A discussion was held regarding the salary for the Executive Director for FY 2011-2012. (See Executive Director section below.)</li> </ul>	<p>See attached sheet.</p>	
<p><u>Membership Expansion/Committee</u></p> <ul style="list-style-type: none"> <li>○ Regarding member benefits, Molly discussed ideas and past efforts to create a list serve, blog, member directory, and members section only of the website. She shared information regarding Yammer, an online networking product that would connect members. The cost would be \$2 per month per member, essentially \$24/year per member. A discussion was held regarding whether to explore Yammer further or create a members' section of the website.</li> </ul>	<p>It was agreed that a members' section of the website would be a more worthwhile path for our members at this time.</p> <p>It was also agreed that \$1000 would be budgeted for the</p>	<p>Molly will look into the actual cost of creating this.</p>

<ul style="list-style-type: none"> <li>○ Molly discussed her ideas about members of the Board each having a committee s/he oversees. She suggested the Treasurer oversee the Membership Committee.</li> </ul>	<p>creation of a members' section of the website.</p> <p>The Board voted for the Treasurer to oversee the Membership Committee.</p> <p>The Board also voted to budget \$100 for the Membership Committee in FY 2011-2012.</p>	<p>As Treasurer, Doug will chair the Membership Committee and will contact Ron to discuss his ideas.</p>
<p><u>Newsletter Enhancement/Committee</u></p> <ul style="list-style-type: none"> <li>○ Cynthia shared with the Board her ideas about the newsletter. She talked of having the newsletter focus on four areas that mirror the tracks at the conference. She would like to make the newsletter informative for members by making it a tool to keep them informed of changes in forensic mental health throughout the year. She also talked of making the newsletter engaging with games and puzzles, fun facts, and possibly even prizes.</li> <li>○ There was a discussion about creating a Newsletter Committee, which Cynthia would oversee. Potential members included Tom Granucci and Anna Kafka.</li> </ul>	<p>The Board voted for the Secretary to oversee the Newsletter Committee.</p> <p>The Board also voted to budget \$100 for the Newsletter Committee in FY 2011-2012.</p>	<p>Cynthia will follow-up with Tom Granucci and Anna Kafka about arranging a teleconference to discuss ideas.</p> <p>Cynthia will follow-up with the Board regarding ideas for writers and articles for the newsletter.</p>
<p><u>Projects for 2011-2012</u></p> <ul style="list-style-type: none"> <li>○ <i>COMIO</i> Dave discussed how CDCR abandoned COMIO after Steve Mayberg left DMH. He noted that CDCR seems to have put effort back into COMIO, particularly on the part of Peggy Richie of Correctional Health Care. Dave discussed the possibility of FMHAC taking administrative responsibility for COMIO and what that would look like. The idea is that the statute would be changed so that COMIO would be a private entity that has quasi-governmental authority and private</li> </ul>	<p>The Board voted to proceed with formal discussions with CDCR regarding FMHAC overseeing COMIO.</p>	<p>Dave will contact Matthew Cate regarding this matter. He will arrange for Matthew to contact Mark, Molly and Munir who will be</p>

<p>funding not dependent on the legislature. This would be a highly political venture and somewhat outside of what the association has traditionally taken on, but comes with the benefit of attracting professionals from a variety of areas. The question he put before the Board was whether to move this forward. There was a discussion among the Board members regarding what this venture likely would involve administratively and financially.</p> <ul style="list-style-type: none"> <li>○ <i>Words to Deeds</i> Dave discussed how Words to Deeds was started and its purpose. It resulted in a variety of positive changes and there was considerable support and interest. However, the funding was pulled by Eli Lilly and the conference hasn't continued, although there is considerable support for re-establishing this conference. Dave discussed the notion of FMHAC taking on the role of administratively managing the Words to Deeds conference. This would involve considerable administrative work, possibly requiring the hiring of staff and fund raising. It would also be in the political arena and would attract a variety of individuals throughout forensic mental health. Dave put before the Board the notion of whether to proceed in this venture. There was a discussion among the Board members regarding what this venture likely would involve administratively and financially. This discussion included the need for a fundraiser, with Kit Wall being recommended because of her experience and knowledge in this area.</li> <li>○ <i>Realignment II</i> Dave discussed how this process is an opportunity for us to take an active role in this important political transition. Yet it would come with its own struggles in the political arena.</li> <li>○ <i>Revenue Generating Ideas (i.e. One-day seminars)</i> This item was not directly discussed during the retreat. It was decided that COMIO and Words to Deeds are enough to take on for now.</li> </ul>	<p>The Board voted to proceed with looking into FMHAC administratively overseeing the Words to Deeds conference.</p> <p>The Board voted for Molly to contact Kit Wall regarding her interest in fundraising for COMIO and Words to Deeds.</p>	<p>involved in the negotiations.</p> <p>Molly will contact Kit Wall to discuss her interest in fundraising for COMIO and Words to Deeds.</p>
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<ul style="list-style-type: none"> <li>○ <i>Alliant Forensic Psychology Program</i> This item was not directly discussed during the retreat as Ron Kaufman, who had placed the item on the agenda, was not present.</li> </ul>		
<p><u>Individual Board Member Meeting</u></p> <p>Ron was not present for the retreat. As such, the individual meeting did not take place.</p>		<p>Doug will contact Ron to informally do the “hand-off” of the Treasurer duties.</p>
<p><u>2011 Conference Review</u></p> <ul style="list-style-type: none"> <li>○ <i>Presenter Evaluations</i> Molly previously sent the results of the attendee evaluations to the Board. Negative comments from attendees focused on the accommodations not being able to handle the large number of attendees. Positive comments from attendees focused on the big name presenters.</li> </ul> <p>There was a discussion regarding determining the level of skill in the presentations and having the title match the content. Molly discussed her efforts to ascertain this information thus far, which have been met with little success.</p> <ul style="list-style-type: none"> <li>○ <i>Demographics</i> This item was not directly addressed during the retreat.</li> <li>○ <i>Accommodations</i> Molly reported that she has addressed accommodation concerns identified in the evaluations with the Embassy Suites, including: room temperature, restrooms, lunch buffet, the business center printer, and wireless hook-ups.</li> <li>○ <i>Other Considerations</i></li> </ul>		<p>Alison, the Director of Conference, will work with the presenters to evaluate the skill level of the presentation and content.</p>

<p>Mark discussed how the increased attendance was likely linked to early planning, which he encouraged the Board to continue doing. Mark also commented on the legal and sex offender tracks as key strategic developments that will support attendance going forward.</p>		
<p><u>2012 Conference Planning</u></p> <ul style="list-style-type: none"> <li>○ <i>Planning Committee Report</i> The theme proposed by the Planning Committee is “Coming of Age: The Evolution of Forensic Mental Health”.</li> </ul> <p>Alison reported that Jonathan Kellerman has been slated as the Keynote Speaker. His cost would be \$10K, expenses, and \$25 per attendee to cover the cost of his latest book, a copy of which each attendee will receive. He will also be available to sign copies. He has requirements, including having the talk posted in the Monterrey newspaper, not staying overnight, and certain transportation arrangements. He has confirmed, but the Planning Committee has not yet confirmed him.</p> <p>There was a discussion about the benefits and costs of having Jonathan Kellerman as the Keynote Speaker. Molly expressed concern about the cost, <u>particularly for a fiction writer</u>. She encouraged the Planning Committee to consider other <u>keynote options who might be just as big a draw but at little or no cost</u>, such as <u>Dr. Hare last year</u>. She suggested re-considering <u>Glenn Close</u>.</p> <p>Alison provided the Board with a sheet of proposed FMHAC 2012 Conference Presenters. There was a discussion among the Board regarding the various presenters.</p> <ul style="list-style-type: none"> <li>▪ Dave recommended Judges Wendy Lindley and Stephen Manley be contacted to present for the legal track, along with Judge Tynan, regarding veterans’ issues. Dave discussed how the veterans’ court does not typically handle mental illness issues, which will need to be</li> </ul>	<p>The Board agreed to this theme for the 2012 conference.</p> <p>The Board voted to budget \$25K for presenter costs for the 2012 conference.</p>	<p>Alison, Molly, Jane and Mark will arrange a teleconference with Jonathan Kellerman’s publicist to determine what efforts the publicist will put in place to market his talk to his readership.</p> <p>Alison will have a teleconference with the planning committee to discuss the outcome of the board retreat and move forward in conference planning.</p> <p>The Planning Committee will follow up with</p>

<p>addressed with these presenters. Jane and Dave discussed how the veteran and mental health issues are beginning to be addressed conjunctively throughout the state. In addition, addressing VA issues could broaden out attendees to VA staff. Jane recommended contacting Sonny Schwartz to present on this issue as well.</p> <ul style="list-style-type: none"> <li>▪ Doug recommended contacting Steve Binder, J.D. to speak for the legal track.</li> <li>▪ Dave discussed ideas for presenters in the legal track, particularly balancing the presenters to include those who will draw prosecutors. It was recommended that these ideas be shared with Erin Alexander.</li> <li>▪ There was discussion about contacting Barry Scheck of the Innocence Project to present on false convictions.</li> </ul> <p>○ <i>Conference Tracks (Identifying and Planning)</i> The plan is for four tracks: legal, clinical, medical, and sex offender, with two tracks offered on Friday.</p> <p>Dave discussed ways to connect the keynote speaker with the various tracks, theme, and opening presentation.</p> <p>○ <i>CEU Schedule</i> Alison provided the Board with a copy of the full CEU requirements for the various disciplines.</p> <p>There was a discussion of the benefits of offering increased CEU's at the 2012 conference, up to 18.</p> <p>○ <i>POST/STC Training</i> This item was not directly addressed during the retreat.</p> <p>○ <i>Awards</i> Jane lead a discussion regarding the value of the scholarships. A vote was held regarding whether to eliminate the university scholarship and</p>	<p>The Board agreed that there would be 18 CEU's offered. The schedule agreed upon by the Board is Wednesday: 5.5; Thursday: 6.0; and Friday: 6.5</p> <p>The Board voted to eliminate the university scholarship for</p>	<p>presenters and review the results for the call for papers</p> <p>Dave agreed to contact Judge Lindley and Judge Tynan regarding presenting.</p> <p>Doug will provide Alison with Steve Binder's contact information.</p> <p>Mark will speak with Alison and Erin to encourage balance within the legal track.</p>
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<p>increase the working scholarships.</p> <p>Alison had put forth that she wanted the Board to consider Phil Erdberg for an award. Unfortunately, she was not present for the discussion regarding this matter.</p> <ul style="list-style-type: none"> <li>○ <i>Save the Date</i> Molly sent a Save-The-Date notification. She will send another one after the call for papers has gone out.</li> <li>○ <i>Rates</i> The Board discussed the goal of having 500 attendees at the 2012 conference.</li> </ul> <p>The Board reviewed the following proposed rates for the 2012 conference:</p> <ul style="list-style-type: none"> <li>▪ The full conference rate for members: \$400</li> <li>▪ The full conference rate for non-members: \$500</li> <li>▪ The full conference rate for a student member: \$245</li> <li>▪ The full conference rate for a student non-member: \$320</li> <li>▪ The keynote speech only (book and reception incl.): \$100</li> </ul> <p>The Board reviewed the following proposed rates for membership:</p> <ul style="list-style-type: none"> <li>▪ Student membership: \$50</li> <li>▪ Regular membership: \$75</li> <li>▪ Dual membership: \$125</li> <li>▪ Sustaining membership: \$200</li> </ul> <ul style="list-style-type: none"> <li>○ <i>Call for Papers</i> Molly reported that she will send out the call for papers this month.</li> <li>○ <i>Embassy Suites/Venue</i> A discussion was held regarding the accommodations of the Embassy Suites, taking into account the concern for capacity as we anticipate a</li> </ul>	<p>the 2012 conference.</p> <p>The Board agreed that the process of opening up the award nominations will need to be done via the established protocol.</p> <p>The Board voted to approve the proposed rates for the 2012 conference as listed herein.</p> <p>The Board voted to approve the proposed rates for 2011-2012 memberships as listed herein.</p>	<p>Molly will send out the call for papers in June.</p> <p>Molly will look into arranging for more rooms at the Embassy Suites as well as blocking off rooms at the Holiday Inn Express and Best Western.</p> <p>Molly will follow-up with</p>
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<p>high number of attendees at the 2012 conference. However, Molly reported that the Embassy Suites contract for the 2012 conference has been signed and breaking the contract would be costly. There was a discussion regarding alternative accommodations in the likely event there will be more attendees than can be accommodated at the Embassy Suites.</p> <p>There was a discussion of the possibility of CONREP and FMHAC collaborating on the hotel rooms at the conference so as to negotiate a better contract rate (i.e. comp rooms).</p> <p>Molly reported that with the number of people anticipated, the Embassy Suites will not be able to accommodate a classroom set-up.</p>	<p>Ultimately, the Board agreed to hold the 2012 conference at the Embassy Suites; however, should the number of attendees continue to grow, alternative venues will be looked into for the 2013 conference.</p>	<p>Mark regarding collaboration with CONREP.</p>
<p><u>Executive Director Role</u></p> <ul style="list-style-type: none"> <li>○ A discussion was held regarding the salary for the Executive Director (ED) for FY 2011-2012.</li> <li>○ The discussion also addressed the difficulty of evaluating the performance of the ED without performance criteria and a feedback process.</li> <li>○ There was a discussion regarding the ED's voting status, as this was brought before the Board at the July 19, 2010 meeting, but not voted on. A review of the By-Laws and minutes revealed that the ED does not have voting rights at this time, although her input is considered valuable. A cursory review of the By-Laws revealed that there are gaps in the information contained therein.</li> </ul>	<p>The Board voted to increase the ED's salary 3% to \$58,350.00</p> <p>The Board voted for the President of the Board to work in conjunction with the ED to establish performance expectations and review them with the ED and the Board annually. The Board voted to amend the By-Laws to reflect this change. A motion was put forth regarding the amendment of the By-Laws to reflect the ED's voting role. This motion was tabled for the next Board meeting.</p>	<p>Mark will generate performance expectations and review them with Molly.</p> <p>Going forward, the President will review these criteria with the ED and the Board annually.</p> <p>Dave will generate the proposed revisions to the By-Laws regarding the ED performance criteria. The proposed verbage will be reviewed and voted upon at the next Board meeting.</p> <p>Dave will also generate</p>

		<p>two sets of proposed verbage regarding the ED's voting rights and responsibilities. The proposed verbage will be reviewed and voted upon at the next Board meeting.</p> <p>Dave will also review the By-Laws for clarity and comprehensiveness and put forth the proposed revisions to the Board for review and vote at the next meeting.</p>
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**D. Next Meeting**

The next meeting is scheduled as a teleconference on September 12, 2011 at 1:00 p.m.

**E. Adjournment**

The meeting was adjourned by Mark Grabau at 1:31 p.m. on June 14, 2011.

*Minutes submitted by Cynthia Lermond on July 15, 2011.*

## Annual Financial Review FY 2010-2011 & 2011-2012

	2010-2011 Budget	2010-11 Actual as of 5/31/2011	2011-2011 Estimated Year End	2011-2012 Proposed Budget
<b>INCOME</b>				
CONFERENCE TUITION	93,000.00	860.00	860.00	150,520.00
Cancellation Fee	0.00	300.00	300.00	0.00
Discount	0.00	0.00	0.00	0.00
Late fee	0.00	1,025.00	1,025.00	0.00
Pre-Conference	0.00	0.00	0.00	0.00
Regular	0.00	111,255.00	111,255.00	0.00
Student	0.00	12,810.00	12,810.00	0.00
<i>Total CONFERENCE TUITION</i>	<i>\$ 93,000.00</i>	<i>\$126,250.00</i>	<i>\$126,250.00</i>	<i>\$150,320.00</i>
DONATIONS	1,200.00	3,000.00	3,000.00	1,600.00
GRANTS	5,000.00	0.00	0.00	0.00
INTEREST INCOME	130.00	100.27	160.00	130.00
MEMBERSHIP DUES	24,000.00	1850.00	1850.00	25,000.00
AACP/FMHAC Comb. Membership	0.00	7,150.00	7,150.00	0.00
Corporate	0.00	2,000.00	2,000.00	0.00

Regular	0.00	10,923.50	10,923.50	0.00
Sustaining	0.00	5,075.00	5,075.00	0.00
<i>Total MEMBERSHIP DUES</i>	<i>\$ 24,000.00</i>	<i>\$26,998.50</i>	<i>\$26,998.50</i>	<i>\$25,000.00</i>
MERCHANDISE INCOME	1,000.00	1,375.00	1,375.00	1,300.00
MISCELLANEOUS INCOME	1,300.00	2,776.50	2,776.50	2,500.00
NEW REVENUE	12,500.00	0.00	0.00	0.00
VENDOR TABLES	2,100.00	3,000.00	3,000.00	2,500.00
<b>Total INCOME</b>	<b>\$140,230.00</b>	<b>\$163,500.27</b>	<b>\$163,560.00</b>	<b>\$183,350.00</b>
<b>EXPENSES</b>				
ACCTING/CPA CONSULT	390.00	395.00	395.00	400.00
ADMINISTRATION	0.00	0.00	0.00	0.00
Health Insurance	4,800.00	4,093.40	4,472.34	4,625.00
Lodging	800.00	0.00	400.00	800.00
Meals	50.00	88.50	250.00	200.00
Misc	0.00	0.00	0.00	0.00
Payroll	252.00	231.00	252.00	252.00
Salary	56,650.00	51,929.13	56,650.00	58,350.00
Tax	4,208.00	4,357.58	4718.72	4,860.00
Fed Medicare & Soc Sec	0.00	0.00	0.00	0.00
<i>Total Tax</i>	<i>\$ 4,208.00</i>	<i>\$4,357.58</i>	<i>\$4,718.72</i>	<i>\$4,860.00</i>
Training	155.00	110.00	110.00	155.00

Travel	1,940.00	1,306.64	1,306.64	1,940.00
Work Comp	700.00	825.60	825.60	850.00
<i>Total ADMINISTRATION</i>	<i>\$69,555.00</i>	<i>\$62,941.85</i>	<i>\$68,985.30</i>	<i>\$72,032.00</i>
BAD DEBT	0.00	0.00	0.00	0.00
BANK & MERCH CREDIT FEES	0.00	0.00	0.00	0.00
Bank Service Charges	0.00	90.00	90.00	0.00
Credit Cards	0.00	0.00	0.00	0.00
Merchant Banking	1,800.00	2,939.13	2,939.13	4,000.00
Returned Deposit Item	0.00	0.00	0.00	0.00
<i>Total BANK &amp; MERCH CREDIT FEES</i>	<i>\$1,800.00</i>	<i>\$3,029.13</i>	<i>\$3,029.13</i>	<i>\$4,000.00</i>
BOARD OF DIRECTORS	9,000.00	0.00	500.00	10,000.00
Lodging	0.00	1430.91	3239.91	0.00
Meals	0.00	292.80	1500.00	0.00
Misc	0.00	91.14	91.14	0.00
Travel	0.00	3,189.73	3,189.73	0.00
<i>Total BOARD OF DIRECTORS</i>	<i>\$9,000.00</i>	<i>\$3,282.90</i>	<i>\$7,999.05</i>	<i>\$10,000.00</i>
CEU's	1,400.00	0.00	0.00	3,900.00
Board of BS renewal	0.00	0.00	0.00	0.00
Board of Reg. Nurses	0.00	200.00	200.00	0.00
CME	0.00	0.00	0.00	0.00
MCEP CEU request	0.00	749.00	749.00	0.00

MCEP course application	0.00	100.00	100.00	0.00
MCEP provider renewal	0.00	200.00	200.00	0.00
MCLE Course Application	0.00	75.00	75.00	0.00
<i>Total CEU's</i>	<i>\$ 1,400.00</i>	<i>\$1,324.00</i>	<i>\$1,324.00</i>	<i>\$3,900.00</i>
CONFERENCE	0.00	834.00	834.00	0.00
Audio Visual Equip	4,300.00	6,762.28	6,762.28	7,000.00
Entertainment	7,000.00	11,024.72	11,024.72	15,000.00
Faculty	0.00	0.00	0.00	25,000.00
Faculty Honoraria	10,000.00	6,000.00	6,000.00	0.00
Faculty Lodging/Food	1,200.00	2,418.87	2,418.87	0.00
Faculty Travel	2,200.00	3,189.73	2,790.33	0.00
<i>Total Faculty</i>	<i>0.0.</i>	<i>0.00</i>	<i>0.00</i>	<i>\$25,000.00</i>
Meeting Rooms	6,000.00	5,532.40	5,532.40	6,600.00
Pre-Conference	0.00	0.00	0.00	0.00
Entertainment/Banquet	0.00	0.00	0.00	0.00
Faculty Honoraria	0.00	0.00	0.00	0.00
Faculty Lodging/Food	0.00	0.00	0.00	0.00
Faculty Travel	0.00	0.00	0.00	0.00
Meeting Rooms	0.00	0.00	0.00	0.00
<i>Total Pre-Conference</i>	<i>\$ 0.00</i>	<i>\$ 0.00</i>	<i>\$ 0.00</i>	<i>\$0.00</i>
Registration Fees	400.00	611.12	0.00	690.00

Supplies & Materials	900.00	2,046.78	1,466.00	1,800.00
<i>Total CONFERENCE</i>	<i>\$32,000.00</i>	<i>\$38,419.90</i>	<i>\$36,828.60</i>	<i>\$56,090.00</i>
EQUIPMENT	0.00	2,229.24	2,229.24	150.00
Repairs	0.00	0.00	0.00	0.00
<i>Total EQUIPMENT</i>	<i>\$ 0.00</i>	<i>\$2,229.24</i>	<i>\$2,229.24</i>	<i>\$150.00</i>
INSURANCE	0.00	0.00	0.00	2,400.00
Directors & Officers	1,329.00	1,259.00	1,259.00	0.00
General Liability	1,060.00	1,101.00	1,101.00	0.00
<i>Total INSURANCE</i>	<i>\$2,389.00</i>	<i>\$2,360.00</i>	<i>\$2,360.00</i>	<i>\$2,400.00</i>
INTERNET	275.00	0.00	0.00	1,275.00
ISP/e-mail	0.00	10.47	10.47	0.00
Web Design	0.00	0.00	0.00	0.00
Web Host	0.00	120.00	120.00	0.00
<i>Total INTERNET</i>	<i>\$275.00</i>	<i>\$130.47</i>	<i>\$130.47</i>	<i>\$1,275.00</i>
LICENSES & PERMITS	10.00	10.00	10.00	10.00
MARKETING/ADVERTISING	1,000.00	162.04	162.04	1,000.00
MEMBER COMMUNICATIONS	0.00	0.00	0.00	294.00
Editor	0.00	0.00	0.00	0.00
Printer/e-mail service	294.00	329.00	329.00	0.00
<i>Total MEMBER COMMUNICATIONS</i>	<i>\$294.00</i>	<i>\$329.00</i>	<i>\$329.00</i>	<i>\$294.00</i>
MEMBERSHIP COMMITTEE	0.00	0.00	0.00	\$100.00

MERCHANDISE EXPENSE	1,000.00	946.74	946.74	1,000.00
MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00
Newsletter Committee				\$100
OFFICE RENT	4,800.00	4,800.00	4,800.00	4,800.00
OFFICE SUPPLIES	1,237.00	590.90	590.90	669.00
PLANNING COMMITTEE	3,800.00	0.00	0.00	4,500.00
Lodging	0.00	1,112.93	1,112.93	0.00
Meals	0.00	467.02	467.02	0.00
Misc.	0.00	0.00	0.00	0.00
Travel	0.00	1,527.94	1,527.94	0.00
<i>Total PLANNING COMMITTEE</i>	<i>\$3,800.00</i>	<i>\$2,745.99</i>	<i>\$2,745.99</i>	<i>\$4,500.00</i>
POSTAGE	2,900.00	0.00	0.00	500.00
General Postage	0.00	126.80	126.80	0.00
Mailing House	0.00	0.00	0.00	0.00
Permits	0.00	185.00	185.00	0.00
Presorted Postage	0.00	0.00	0.00	0.00
Return service acct	0.00	0.00	0.00	0.00
<i>Total POSTAGE</i>	<i>\$ 2,900.00</i>	<i>\$311.80</i>	<i>\$311.80</i>	<i>\$500.00</i>
PRINTING	3,100.00	0.00	0.00	3,100.00
Brochures	0.00	0.00	0.00	0.00
Call 4 Papers	0.00	0.00	0.00	0.00



Misc.	0.00	0.00	0.00	0.00
Programs/Handouts/Other	0.00	3,044.29	3,044.29	0.00
<i>Total PRINTING</i>	<i>\$3,100.00</i>	<i>\$3,044.29</i>	<i>\$3,044.29</i>	<i>\$3,100.00</i>
PUB. POL COMMITTEE	100.00	0.00	0.00	1,500.00
PUBLIC RELATIONS	200.00	561.25	561.25	750.00
SALES & TAX FILING	180.00	155.52	155.52	180.00
SCHOLARSHIPS	0.00	0.00	0.00	800.00
Conference	650.00	635.96	635.96	0.00
University	3,000.00	3,000.00	3,000.00	0.00
<i>Total SCHOLARSHIPS</i>	<i>\$3,650.00</i>	<i>\$3,635.96</i>	<i>\$3,635.96</i>	<i>\$800.00</i>
TELEPHONE	0.00	0.00	0.00	1,500.00
Cell Phone	800.00	684.27	684.27	0.00
Conf Calls	200.00	287.97	287.97	0.00
Fax	150.00	169.95	169.95	0.00
Local Calls	0.00	0.00	0.00	0.00
Long Distance	0.00	0.00	0.00	0.00
<i>Total TELEPHONE</i>	<i>\$1,150.00</i>	<i>\$1,142.19</i>	<i>\$1,142.19</i>	<i>\$1,500.00</i>
UNCATEGORIZED EXPENSES	0.00	0.00	0.00	0.00
OTHER EXPENSES (Keynote books)	0.00	0.00	0.00	12,500.00
<b><i>Total EXPENSES</i></b>	<b><i>\$140,230.00</i></b>	<b><i>\$132,148.17</i></b>	<b><i>\$141,716.47</i></b>	<b><i>\$183,550.00</i></b>
Net Operating Income	0.00	31,352.10	21,843.53	0.00

Net Other Income	0.00	822.04	822.04	0.00
<b>Total NET INCOME</b>	<b>\$0.00</b>	<b>\$32,174.14</b>	<b>\$22,665.57</b>	<b>0.00</b>