

Forensic Mental Health Association of California

**Meeting Minutes
December 2006**

Opening:

The regular meeting of the FMHAC was called to order at 9:52 am.

Present:

Ken Carabello, Molly Willenbring, Jo Robinson, Joel Fay, Jane Lovelle, Carrie Gustafson

A. Approval of Agenda

The agenda was unanimously approved as distributed.

B. Approval of Minutes

The minutes were approved.

C. Financial Report

Grant applications:

Ideas for grants:

Lilly Foundation

MacArthur Foundation

Monahan Research

Robert Wood Johnson

Pfizer

Merck

Reviewed/edited grant letters.

D. Conference

Announcement:

Was reviewed and edited.

Get addresses and emails for attorneys, law enforcement and parole/probation advertising.

Registration form was reviewed and edited.

The pre-conference fee was increased.

Presenters:

Need to get some titles and paperwork before the announcement and CE applications can go out.

Embassy Suites:

Check on who is booked.

Make board reservations.

CE applications:

Reviewed application.

POST-Pat is doing them. Get a timeline from her.

Jo will teach Molly the STC procedure and she will record it.

Check on the fees for BBS, RN board, psych techs

Call NCPS about CMEs

Jennifer Johnson will take care of the MCLEs

Do we want to do alcohol and drug certification credits next year?

CEU Certificates:

Must be printed for everyone.

Merchandise:

Mark is working on it. He will buy fleece sweatshirts but wants to get numbers.

Student Scholarships:

Make sure to advertise about them well.

Alliant

Cal State LA

Argosy

San Jose State

Sacramento State

SF State

UC Davis School of Medicine

UCSF Forensic Program

Talk to Miles about putting up a flyer.

Award Nomination Ideas:

Judge Manley

Barry Perou

Janice Marques

Terry Kupers

Molly will save definitions of awards and create database of award winners and nominations

Conference advertising:

NOFSW

UCSF

Adam Goldyne might know other associations

Napa

Atascadero (talk to Ken)

California Mental Health Directors Association (emails)

Judges:

Complimentary tuition?

Advertisements in Program:

Brainstorming:

No ads in announcement.

\$500 for an ad in program or inserted in folder.

\$500 start up + \$100/yr for a link on our website.

\$500 for a table

Coalinga might want to advertise with us.

Argosy might want to have a table.

Vendors:

Make a brochure to send them, outlining prices and the conference, with pictures.

Website/Online Registration:

Locked out of fmhac.com. Molly will work with Jim Cherry to get it under our control.

Find out how much fmhac.org is to buy back.

Add new website to announcement.

Add tracks, member only section, articles, committee events.

Acteva vs. Paypal (Online Registration)

Make sure it's compatible with Access.

Look for Acteva competitors.

Idea is approved, just find the right one.

Add register online to announcement.

Public Policy:

3 members so far.

Other issues:

Board vacancies:

Director of Education: Pat Hunton?

Should there be a Director of Education Elect?

Director of Conference: Munir Sewani?

Secretary: Dave Polak?

Treasurer should go through a training period.

AACFP:

Ken talked to John about the arrangement being roughly the same as last year minus their cash donation.

Letterhead:

Reviewed and ok'd by board.

Reservations:

Reviewed and ok'd by board

Workshop blurb:

Reviewed and ok'd by board.

Logo:

Brainstorming:

Update the lettering and get a more modern Cyprus tree.

Maybe Oona would want to design a logo for us.

Have a design our logo contest to win free attendance in our email. Submit as image file.

E. Next meeting

Next meeting is Feb 6 10am.