

**FORENSIC MENTAL HEALTH ASSOCIATION OF CALIFORNIA  
QUARTERLY BOARD MEETING**

January 10, 2003  
Teleconference

**MEMBERS PRESENT:** JOAN CAIRNS, HARRY GOLDBERG, CARRIE  
GUSTAFSON, DAVID M. POLAK, JO C.  
ROBINSON, DANTE ROSETE, CYNTHIA  
SHACKELFORD

**MEMBERS ABSENT:** None

**I. CALL TO ORDER:**

The meeting was called to order at 10:00 am, by Harry Goldberg. The minutes of November 8, 2002, were approved by acclimation.

**II. TREASURER'S REPORT:**

The changes to the asset allocations in the American Express account are in place. We would like to write checks against the American Express cash account. Two signatures should be required for checks written against that account. Harry, Cynthia and Carrie will be authorized to sign checks. Current checking funds available are low. Cynthia will research what paperwork the bank needs to start accessing the new account. Jo

suggested using our credit cards for expenditures for the next 30 days. Otherwise we are on target budget wise for the year.

Harry proposed a motion that we approve that checks may be written from our American Express cash management account. The motion included that all checks are co-signed with two signatures. The president, administrative director and treasurer will be the authorized parties for these checks. The motion was approved unanimously.

### **III. PRESIDENT'S REPORT**

Ray Beland has been nominated for the Chris West award. We discussed potential candidates for the Rossiter award.

### **IV. VICE-PRESIDENT'S REPORT**

We continued a brief discussion on the FMHAC's role on lobbying versus advocacy for legislation. We will study more after the conference. Dante suggested we review upcoming legislation bills SB3147/HR5701.

Merchandise:

We still need to identify our merchandise order. Sweatpants with a logo will be a potential new item. Dante will also order more fleece jackets.

### **V. DIRECTOR OF EDUCATION'S REPORT**

The SPC criteria for the conference is in place. We still need more student referrals for conference scholarships. The psychologist CEU credits have also been reviewed and are in place. Jo has contacted the schools for our scholarships for this year.

### **VI. DIRECTOR OF CONFERENCE REPORT**

The conference schedule is on the website and looks good. The brochures go into the mail today. Joan and Cynthia are contacting sponsors. Joan reports a \$4,000 savings on fees

waived by presenters. A panel on elder abuse has been added for Thursday afternoon that should be very interesting. The panel includes a psychiatric technician, a peace officer and a district attorney. In the keynote address, Helen Thompson will encourage audience participation.

Cynthia reports we have projected a lower head count for this years conference. Asilomar has been working with us regarding our anticipated reduced attendance. Harry will address on and off grounds lodging and how it effects the conference and the association.

## **VII. SECRETARY'S REPORT**

Cynthia sent out renewals for membership requesting information for our database. David was contacted by Bob Oakes who is interested in being a vice-presidential candidate. Carrie intends to run for another term as treasurer. There are currently no candidates for the vacancies in the director of conference and president-elect positions.

David will conduct the raffle at the business meeting. Harry has purchased DVD players to be given as prizes. David will also coordinate the audio visual contract.

## **VIII. ADJOURNMENT**

The meeting was adjourned at 11:30 am. The next meeting will be a teleconference on 2/10/03 at 10:00 am.

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PRESIDENT, FMHAC

\_\_\_\_\_  
DATE

\_\_\_\_\_  
ADMINISTRATIVE DIRECTOR

\_\_\_\_\_  
DATE