

Forensic Mental Health Association of California

Board Meeting Minutes

January 24, 2008

Opening:

The regular meeting of the FMHAC was called to order at 10:30 on January 24, 2008 in San Francisco by Molly Willenbring.

Present:

Ken Carabello, Carrie Gustafson, Molly Willenbring, Munir Sewani, David Polak, Jennifer Rossi, and Mark Grabau

A. Approval of Agenda

The agenda was unanimously approved as distributed.

B. Approval of Minutes

The minutes of the previous meeting were unanimously approved as distributed by Tuesday, January 28, 2008.

C. Open Issues

Financial Report:

Conference:

Embassy Suites

Report on Conference Planning

Handouts: Molly will make handouts before the conference for each presenter/class.

Added duty of individually handing out papers.

Bring photocopier from storage in So. Cal (someone from Gateways to assist??)

CEUs/CMEs: psychologist application is in for review; STC application will go in shortly

POST: FMHAC may not eligible to offer POST credits as POST requires 2 hour classes, FMHAC's classes are 90 minutes.

Outreach

- POST, Sheriff's Association, Police Chief Association: to speak about FMHAC intentions for providing training, their needs and training requirements- will they work with us?

Publicity-Outreach to special groups

Awards:

Rossitor: Janice Marques, Joan Petersilia, Stanton Samenow, Jim Tilton, John Rodrigues; Judge Manley;

West: Jo Robinson, Charles Scott

Scholarships: No applications have been received for scholarships. Deadline is February 15, 2008

Elections: Secretary, Director of Education, and Director of Conference. Deadline for nominations is March 1, 2008

Board Work Schedules:

Exhibitors: US Department of Health and Human Services National HIV testing mobilization campaign –tailor to providers

Miscellaneous:

- Annual review of job description of board members, review of by-laws and policy/procedures.
- 2009 Conference potential presenters: Dr. Scott, Samenow, Dave Meyer
- Are COMIO (Council on Mentally Ill offenders) members invited to the conference free of charge?
- Administrative assistance to help free up Molly's time for PR

Conference call-Investment account report (11:00): Changes made to investment portfolio, as voted unanimously by the board.

On-site Schedule:

Tuesday:

Board to meet in lobby at 1:00

Meet w/ Embassy Suites at 2:00

Pick up John Douglas

Pick up wine/water at Costco

Dinner at 7:30

Wednesday:

Students at 10:00 (COMIO at 10:00)

Registration at 12:00

Pre-conference 2-5:00

Business Meeting 5:15-5:45

Dinner at Embassy Suites 6:00-6:45 9 (pre-order-need list of names for who will be at dinner...corporate members, COMIO Benke, Erdberg, Karlton, Tilton, Mayberg, Douglas, FMHAC board, planning committee, photographer

Welcome and Keynote 7:00-9:00

Welcome (Ken), housekeeping (Molly), scholarships and thank-you to health committee (Dave), West (Carrie), Rossiter (Mark), thank-you to Public Policy committee (Mark) thank you to Planning Committee (Munir), Closing and introduction of Keynote (Ken)

Welcome Reception 9:00

Thursday:

Dinner is independent; possible reception by AACFP

Friday:

Late check-out for members attending the conference and even later for the board

Board Lunch

2009 Proposal: Conference in mid-March 2009

Potential keynote/pre-conference, wrap-up speakers: Charles Scott, Adam Goldyne, Samenow

Behnke, Dave Williams (violence prevention group),

Earlier solicitation for presenters necessary

Department of Juvenile Justice- training for their staff at our conference on Wed morning

Training Consortium: A state agency that provides us funding. How to encourage people to compete the form....submitted names are only given to the state to obtain reimbursement. FMHAC receives a certain credit percentage for the number of people/forms completed.

Newsletter: Discussed possible options for types of information for the newsletter. Ideas include soliciting presenters to contribute just prior to conference, student papers. Munir will call Douglas and Samenow, Mark to contact Karen Franklin,

Corporate Memberships

Public Policy Committee

Health Committee Update

D. New Business

Summarize the discussion for new issues, state the next steps, and assign any action item.

E. Agenda for Next Meeting

List the items to be discussed at the next meeting.

Adjournment:

Meeting was adjourned at [time] by [Person]. The next general meeting will be at [time] on [date] in [location].

Minutes submitted by: Jennifer Rossi

Approved by: [Type name here]